



## HAWRIDGE & CHOLESBURY CHURCH OF ENGLAND SCHOOL

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Headteacher: Mrs Rosie Phillips

### **Google Classroom Log in Information**

Dear Parents

We are excited to let you know that we are using the Google Chromebooks bought by the PSA. The children also have access to the exciting learning platform, Google Classroom.

*Google Classroom is a secure online learning platform provided by Google for Education. It allows teachers to share learning resources, assignments, announcements and helpful links with pupils in one organised place. Children can access their learning both in school and at home using a computer, tablet or mobile device.*

Google Classroom will only be used for educational purposes and all activities will be carefully monitored by school staff. We will continue to teach children about safe and responsible online behaviour as part of our Computing and PSHE Curriculum.

**In order for your child to use Google Classroom at home, we ask that all parents and carers read and complete our Google Classroom Acceptable Use Agreement. The form can be accessed using the link: [Acceptable Use Agreement Form - Google Classroom](#)**

This week, your child will be sent home with a username and password that will enable you to access Google Classroom at home. Please help your child to keep this information safe. Your child's class teacher will be posting the weekly homework tasks onto Google Classroom. This half term, while we are in a transitioning period, the class teacher will send home a paper copy of the homework as well as posting on Google Classroom. Your child will therefore be able to submit their homework tasks on Google Classroom online, or by handing in a paper copy to their class teacher. Please see the guidance below on how to access a Google Classroom account.

If you have any questions or require support accessing Google Classroom, please speak to your child's class teacher.

Kind regards,  
Miss Muckell

**Hawridge & Cholesbury CE School**  
**Google Classroom – Acceptable Use Agreement**  
**Parent/Carer Agreement**



**When my child uses Google Classroom at school or at home I will:**

- Ensure my child uses Google Classroom for school learning and homework only.
- Support my child in using kind and respectful words to communicate with their teacher on Google Classroom.
- Remind my child not to share their password or login details with anyone.
- Help my child keep their school account secure and encourage them to log out when using a shared device at home.
- Encourage my child to tell me or a member of school staff if they see anything online that worries them or makes them feel uncomfortable.
- Support my child in completing and submitting their own work unless collaborative work has been agreed by the teacher.
- Ensure that any files uploaded from home are appropriate and do not compromise the privacy of other children or families.
- Contact the school if I have concerns about my child's use of Google Classroom or online safety.
- Ensure that Google Classroom is accessed in accordance with the school's acceptable use and online safety expectations.

**I understand that activity within Google Classroom may be monitored by the school and that appropriate action may be taken if these expectations are not followed.**

# Google Classroom Guidance

## Accessing Google Classroom at home

Your child can access Google Classroom using a phone (iPhone or Android), tablet, or computer (Mac, PC, or Chromebook). Students will use their school provided email address to log in to Google Classroom. It is important to note, you will not be able to access this using an adult/personal account, it can only be accessed via the school username and password.



Visit the iOS App Store on your iPhone or iPad to download the Google Classroom app.



Visit Google Play on your Android phone or tablet to download the Google Classroom App.



Visit [classroom.google.com](https://classroom.google.com) on your Mac, PC, or Chromebook to log in.

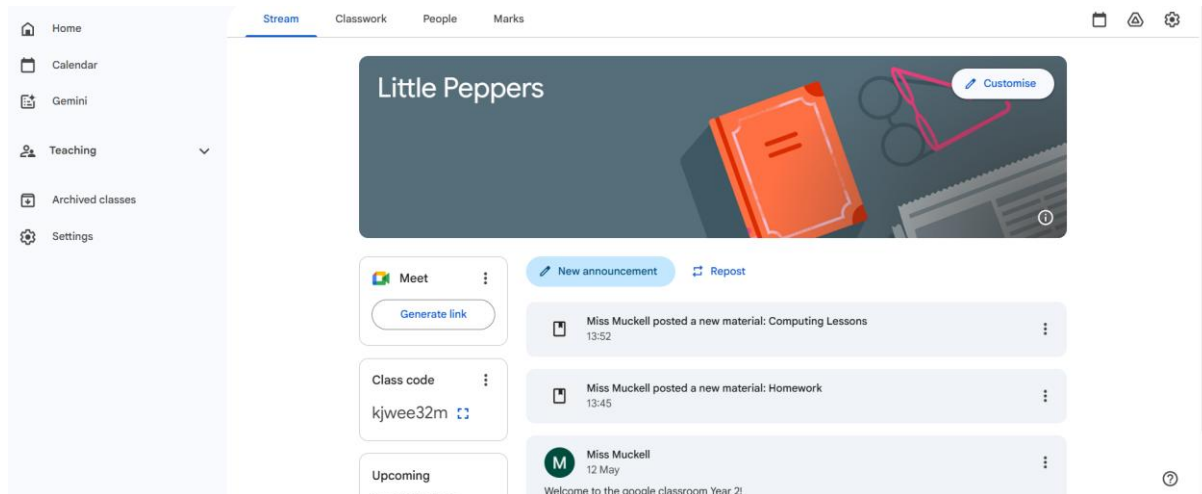
## How to sign in

To sign into Google Classroom, you will need to use your child's username and password. You will not be able access the classroom from a personal google account.

A screenshot of the Google sign-in page. On the left, there is a large 'G' logo and the text 'Sign in with your Google Account to continue to Gmail. This account will be available to other Google apps in the browser.' On the right, there is a text input field labeled 'Email or phone' with a cursor inside. Below the field is a link 'Forgot email?'. Further down, there is a link 'Not your computer? Use Guest mode to sign in privately. Learn more about using Guest mode'. At the bottom right, there are two buttons: 'Create account' and 'Next'.

## The 'Stream'

This is the google classroom stream where you can find the most recent posts and updates. Your child will have access to one google classroom that is specific for their class.



## Classwork

Under the classwork tab, you will have access to different tasks E.G Computing Lessons/Homework.

