



## HAWRIDGE & CHOLESBURY CHURCH OF ENGLAND SCHOOL

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Headteacher: Mrs Rosie Phillips

19<sup>th</sup> April 2018

Dear Parents



### **ONLINE PAYMENTS**

We are delighted to inform you that we have recently signed up to the online payment system **SchoolMoney**. This means that you will soon have the facility to make payments online with your debit/credit card for school expenses such as trips, school clubs and school lunches.

This new payment system will benefit both us as a school and you as a parent. Not only will you be able to pay for items from the comfort of your own home but you will also be able to access your account at any time to ensure you are up-to-date.

Parents do not need to sign up to this system as it will be done automatically through the current teachers2parents system that we already use to text and email parents. A password will automatically be sent out to you once the system is up and running. This password will give you access to your **SchoolMoney** account where you can pay for all school items. We are hoping to have this up and running by Monday, 30<sup>th</sup> April 2018

Once you have received your password you will need to log onto the **SchoolMoney** website [www.schoolmoney.co.uk](http://www.schoolmoney.co.uk) and enter your mobile number, email address, child's first name and the password we have sent to you.

### **School Lunches**

These will need to be booked online by midnight on the Wednesday before the week you wish your child to have school meals.

1. KS1 children - please select lunch choices and tick the UIFSM (Universal Free School Meals) box
2. FSM Children - please select lunch choices and tick the 'FSM (Free School Meals)' box (please check with the office to see if you receive the appropriate income support/allowance)
3. KS2 children – please select lunch choices and tick the paid meals box and enter credit/debit card details

We would appreciate your cooperation, understanding and patience in the early stages of rolling this system out to you.

Please contact the office if you have any queries or problems, and please remember to let us know immediately if either your mobile number or email address changes.

Kind regards  
Mrs Rosie Phillips  
Headteacher